

MINUTES of the
WORKFORCE DEVELOPMENT COUNCIL EXECUTIVE COMMITTEE
December 3, 2024
2:30 – 3:30 p.m.
TEAMS Conference Call

Members present: Cindy Griffin, Kellie Carlson, DJ Campbell

Ex Officio: Katie Ralston Howe, Pat Bertagnolli

Commerce staff and Job Service staff present: Phil Davis, Sherri Frieze

Cindy Griffin called the meeting to order at 2:30 p.m., welcoming members via the TEAMS audio/video call.

APPROVAL OF MINUTES

Motion: It was moved by Kellie Carlson, seconded by DJ Campbell to approve the executive committee minutes of August 19th, 2024. With no discussion the motion was carried.

NGA UPDATE

Cindy Griffin

Cindy Griffin, Alicia Halle (Voc Rehab), Paige Kuntz (Commerce), and a representative from the Governor's Office attended the NGA Conference recently in Connecticut. Discussion topics focused on immigration and apprenticeship, along with the conference being well attended.

WDC MEMBERSHIP & RECOMMENDATION UPDATE

Katie Ralston Howe

Katie talked about new membership appointments from the Governor's office.

Some of the new industry member appointments include, UAS, Childcare, City/Elected Official, Barriers to Employment, Voc. Rehab, Labor, and Business/IT. Additional membership appointments are being considered.

WDC RECOMMENDATIONS & ROLL OUT UPDATE

Katie Ralston Howe

The WDC's nine Recommendations and Endorsements have been approved by the Governor's office and are being drafted through the State Marketing Office located in the Commerce Department. They will produce a live document for the ND State Legislators. A Press Release is being drafted and will be released before the December 5 WDC Q4 meeting.

Katie also talked about Board Training Recommendation that were discussed at the August Council meeting. That recommendation has been removed, after discussion was made with the Attorney General's office.

Wayde commented on the Apprenticeship Scholarship, and the bill draft and sponsor to the bill.

WDC QUARTER 4 AGENDA REVIEW

Katie Ralston Howe

Meeting start time - 9:00 a.m., Heritage Center, Bismarck on December 5.

- Update on WDC Recommendations
- Recommendations from Supporting Partners
- Member Updates
- Legislative Overview
- LMI & WIOA Update
- Guest Presenter – TBD
- Workforce Ecosystem
- WDC 2025 Meeting Dates - TBD
- Next Steps

WORKFORCE ECOSYSTEM STUDY

Katie Ralston Howe

Deloitte has been identified as the contractor for this Ecosystem Study. A statewide employer survey will be created by Deloitte to map the workforce landscape since the inception of COVID. The contracting team will work with the WIOA partners to understand the strength of agencies. A strategic planning session will begin in 2025 and built upon for 2027.

NEXT STEPS/CLOSING COMMENTS

Finalize agenda, and the WDC Recommendations will be sent to the council members before the upcoming December meeting.

Suggestions for member appointments for filling industry gaps on the council can be sent to Katie.

ADJOURNMENT

The meeting was adjourned at 3:30 p.m.